



East Hampton Nursery School  
P.O. Box 135, 111 Main Street  
East Hampton, CT 06424  
(860) 267-2681

**Parent Handbook Policies and Procedures**

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_ have read, understand and agree to follow the policies and procedures within the East Hampton Nursery School Parent Handbook.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**DISCIPLINARY POLICY**

The teachers will incorporate these guidelines for any disciplinary action that may be needed:

Unacceptable behavior will be identified and dealt with immediately. No child, teacher or parent will be subject to abuse in any form while at school.

- Clear limits will be in place for all students to ensure a safe environment.
- Children will have warnings for minor infractions and every effort will be made to redirect attentions.
- If warranted, verbal and/or written correspondence with parents will take place in a timely manner.
- Children that are being aggressive in any way will sit out of the activity for an appropriate amount of time.
- If negative behavior continues, a call will be made to parents to pick the child up and a meeting will be scheduled to discuss the situation and possible solutions without the child present.
- Confidentiality will be honored and kept between the parents and teacher(s). However, at the teachers' discretion, the Chairperson of the Board of Directors may be notified to share information and discuss possible options.
- East Hampton Nursery School and its teachers reserve the right to permanently remove a child from the school based on disruptive behavioral habits exhibited by the child.

This disciplinary policy, as well as a copy of the State of Connecticut Guidelines for Child Abuse and Neglect, will be posted on the parents' bulletin board on the right side of the stairs upon entering the school.

**Acknowledgment of Behavior Management/Child Discipline Policy**

I, \_\_\_\_\_, parent/guardian of \_\_\_\_\_ have read and understand the discipline policy followed by the teachers of East Hampton Nursery School. I also understand that I may choose to discuss this policy with the teachers of East Hampton Nursery School at any time.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date